

# **Process and guidelines for applications for approval of trials involving gene and other biotechnology therapies**

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## **HRC Gene Technology Advisory Committee**

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**A. Process for approval of trials involving gene and other biotechnology therapies**

**1. Introduction and GTAC Terms of Reference**

In New Zealand, gene therapy and other protocols involving administration of nucleic acids are regulated under the Medicines Act (1981). The term 'medicine' means any substance or article that is manufactured, imported, sold or supplied wholly or principally for administering to one or more human beings for a therapeutic purpose (Section 3, Medicines Act 1981).

According to Section 4, Medicines Act 1981, a therapeutic purpose means:-

- (a) preventing, diagnosing, monitoring, alleviating, treating, curing, or compensating for, a disease, ailment, defect, or injury; or
- (b) influencing, inhibiting, or modifying a physiological process; or
- (c) testing the susceptibility of persons to a disease or ailment; or
- (d) influencing, controlling, or preventing conception; or
- (e) testing for pregnancy; or
- (f) investigating, replacing, or modifying parts of the human anatomy.

If the "medicine" is to be used for the sole purpose of obtaining clinical and scientific information then the investigator is required to seek permission for its use under Section 30 "Exemption for clinical trial" of the Medicines Act (1981). Approval under Section 30 is given by the Director-General of Health on the recommendation of the Health Research Council of New Zealand (HRC).

For pharmaceuticals the recommendation to the Director-General of Health is made by the HRC's Standing Committee on Therapeutic Trials (SCOTT).

The Gene Technology Advisory Committee (GTAC), a Standing Committee of the HRC, acts in a similar capacity as SCOTT with respect to protocols which fall within GTAC's Terms of Reference.

GTAC's Terms of Reference are as follows:

GTAC is to review for the purposes of seeking an exemption under Section 30 of the Medicines Act (1981) or as required by an approved ethics committee or the HRC or any of its committees for emerging clinical technologies such as:

- (i) Proposals for clinical trials which include the introduction of nucleic acids (genetically manipulated or synthesised in the laboratory) or genetically manipulated microorganisms, viruses or cells into human subjects for the purpose of gene therapy, cell marking or cell therapy.
- (ii) Proposals for clinical trials in which the introduction of nucleic acids (genetically manipulated or synthesised in the laboratory), or genetically manipulated microorganisms, viruses or cells is designed to stimulate an immune response against the subject's own cells, as in the treatment of certain cancers.
- (iii) Proposals for clinical trials in which cells from animal species are transferred into humans for the purpose of disease treatment; i.e., xenotransplantation.

- (iv) Proposals for clinical trials in which human nucleic acids have been introduced into the genome of an animal species; including genetically manipulated microorganisms, for the purpose of developing products to be used for either disease prevention or treatment in human subjects.
- (v) Proposals for clinical trials involving vaccines in which nucleic acids (genetically manipulated or synthesized in the laboratory) or genetically manipulated microorganisms, viruses or cells have been introduced to stimulate an immune response to antigenic determinants of an infectious agent.

Under Section 30 of the Medicines Act (1981), GTAC will be required to meet within a certain timeframe for its review of applications. Applications will be made to the Ministry of Health in the prescribed format (see Section B - Guidelines for Preparation of Applications for GTAC review). The investigator seeking an approval under Section 30 of the Medicines Act will also be required to lodge a fee which in the case of public good research may be waived by the Ministry of Health on the recommendation of the Chief Executive of the HRC (for further information on the timeframe of review and fees, refer to Guideline on the regulation of therapeutic products in New Zealand part 11, [www.medsafe.govt.nz](http://www.medsafe.govt.nz)).

## 2. **Process for GTAC approval**

- (i) Applications to the Ministry of Health for GTAC approval are to be made by letter using the Guidelines in Section B of this document. The fee or a letter seeking an exemption from the fee should accompany the application.
- (ii) The application will be reviewed by GTAC within the time frame as specified in the Guideline on the regulation of therapeutic products in New Zealand part 11. The investigator may be required to attend a meeting with the Committee to discuss the application.
- (iii) GTAC will provide the Director-General of Health with their recommendation as to whether the trial be approved.
- (iv) When the Director-General of Health has received recommendations for approval from GTAC and an approved ethics committee, written approval for an exemption under Section 30 of the Medicines Act (1981) may be given. Only then can the investigator proceed with the trial. Approval from the GTAC should precede the approval from an ethics committee.
- (v) For a study using a xenotransplantation procedure, see section 5 of the Guideline on the regulation of therapeutic products in New Zealand part 11.
- (vi) Investigators should also ensure that they meet **all** the requirements of their host institutions with respect to making applications to gain approval from GTAC, relevant ethics committees, biosafety committees and EPA (Environmental Protection Authority).

## 3. **Criteria for GTAC approval**

GTAC will review applications to establish:

- (i) Whether there is adequate scientific evidence from laboratory and experimental studies in animals to allow a trial in humans to proceed.
- (ii) Whether the proposed trial will provide a clinical benefit and scientifically useful information particularly in relation to safety and efficacy.
- (iii) Whether there is adequate information on the safety and toxicity of the materials to allow them to be used in a trial in humans.
- (iv) Whether the investigators have the qualifications, experience and track record to conduct the proposed trial.
- (v) Whether the investigators have conducted appropriate risk assessment of their proposed procedures.

GTAC will provide the Director-General of Health with a written report and a recommendation as to whether the proposed study should be approved, declined or deferred.

#### 4. **Membership of GTAC**

| <b>Current Membership</b>                  | <b>Date Appointed</b> | <b>Expertise</b>                           | <b>Location</b> |
|--|-----------------------|--|-----------------|
| Professor Ian Morison<br>(Chair)           | 9.1999                | Haematology/<br>Molecular genetics         | Dunedin         |
| Professor Ian Alexander                    | 10.2015               | Molecular<br>medicine/Clinical<br>genetics | Sydney          |
| Dr Lynley Anderson                         | 10.2015               | Ethicist                                   | Dunedin         |
| Professor Stephen Chambers                 | 06.2009               | Infectious disease<br>expert               | Dunedin         |
| Dr Jade Hollis-Moffatt                     | 10.2015               | Māori member                               | Dunedin         |
| Professor Stephen Robertson                | 02.2005               | Clinical Geneticist                        | Dunedin         |
| Associate Professor Richard Robson         | 08.2000               | Clinical trials /<br>Chair of SCOTT        | Christchurch    |
| Associate Professor Deborah Young          | 02.2005               | Molecular Medicine /<br>Pathology          | Auckland        |
| <i>Ex Officio Member</i><br>Professor Kath | 10.2015               | Chief Executive HRC                        | Auckland        |

McPherson

5. **Preparation of applications for GTAC review**

The purpose of the guidelines which follow, (Section B), is to assist clinicians and scientists in New Zealand in the design of protocols for the transfer of recombinant DNA-derived products or proteins from transgenic animals into the genome of human subjects. From time to time, this document will be updated in the light of more experience in regulating these forms of treatment. The HRC or Ministry of Health should be consulted to ensure that a current version of this document is used by potential applicants.

The HRC understands that the information required by GTAC will vary with different proposals. These guidelines include a list of headings under which the protocol can be presented but applicants may feel there are segments missing for a full consideration of the proposal. In such a case, the applicants should ensure that the application contains all pertinent information.

## **B. Guidelines for preparation of applications for GTAC review**

### **1. Objectives and rationale**

Introductory statement of the objectives and rationale of the proposed research:-

- 1.1 Details of the disease to be treated with particular reference to prevalence, aetiology, clinical features, staging (where relevant), phenotypic variability, range of cells/tissues affected, severity and natural history.
- 1.2 Current therapy: provide details of alternative forms of treatment. Discuss the strengths and limitations of each treatment regimen in the short and long-term. What is the prognosis associated with conventional treatment? Have any of these treatment regimens been used on subjects to be recruited to this study?
- 1.3 Why is the proposed strategy appropriate for this disease?
- 1.4 Anticipated quality of life for patients following treatment.
- 1.5 Is the clinical course of the disease sufficiently well understood to allow outcomes of the treatment to be assessed? What measure of disease progression/severity are available?
- 1.6 What promise does the proposed strategy hold for reversing the disorder or bringing about a remission in both the short and long-term?
- 1.7 What are the possible side effects of the proposed treatment?
- 1.8 Define the group(s) of patients to be offered the proposed treatment.
- 1.9 If study is to be conducted in multiple centres within New Zealand or overseas, please describe and document the approvals obtained from all other relevant regulatory bodies.

### **2. Recruitment of subjects and informed consent**

Provide information relating to:-

- 2.1 Criteria for eligibility and exclusion. Indicate if a particular disease stage is being selected.
- 2.2 Numbers of subjects to be entered into study including statistical basis for selecting this number.
- 2.3 Provide an overview of ethical considerations including how will consent be obtained, statements designed for patients and their families including a brief review of the disease and the nature and impact of conventional treatment, the rationale behind the study and the likelihood of providing benefit, the potential risks to the subject in the short and long-term., potential risk to third parties.

- 2.4 Provide a copy of ethics approval or note timeframe for which ethics approval will be made.

Subjects should be told that information relating to their therapy will be recorded in a register to ensure that long-term impact can be monitored.

### **3. Design of the study**

- 3.1 Structure and characteristics of the system for gene or cell transfer. The following points should be addressed:

3.1.1 Nature of the DNA/RNA to be introduced. Provide detailed information: the steps used in deriving the construct and the stages involved in generating the recombinant molecule to be used in therapy. In the case of cell therapies, indicate the full details of cell isolation and methods adopted to ensure desirable quality of product. Ensure that the structure of the material to be administered to the subject is detailed and summarise the steps that have been taken to detect and eliminate contaminants such as other viruses/micro-organisms, serum and substances that might have biological side effects.

3.1.2 By what means will nucleic acid or cells be administered to subjects? Where viral vectors are to be employed, provide full details of structure and principles governing expression and regulation. Has the viral vector or cellular material been used in any previous study? Where the system of delivery has not previously been employed, it is necessary to provide full details demonstrating the efficiency of transfer and expression and survival.

3.1.3 In what setting (hospital in-out patient or home) will the course of therapy be administered? Where subjects to receive therapy will be in-patients, will they be in a general ward or a room designated for this purpose? How long will subjects be in hospital? Provide details of the facilities and services that will be made available for the conduct of the trial.

3.1.4 Indicate whether this study requires the approval of any other body especially if patients or collaborators reside normally in another country. If yes, attach the relevant documentation.

3.1.5 If relevant, indicate the containment facilities (including waste disposal) to be followed with respect to all products being administered.

3.1.6 Provide a simplified version of the protocol which will assist health professionals (eg. GPs or nurses) who may come into contact with treated patients to understand what is being done.

### **3.2 Prior studies**

Describe the evidence relating to the possible efficacy of the gene delivery system and explain why the one chosen is the most appropriate. Where such data are not available GTAC will wish to have a full account

of how assessments were made. With cell transfer systems proposed, explain why the current decisions have been made. Data presented should include the following:

- 3.2.1 Studies of delivery system.
- 3.2.2 Studies to demonstrate gene transfer, expression and target specificity of system.
- 3.2.3 Are there animal models of the disease in question? Has the proposed therapy been tried in this model and if so, with what success?
- 3.2.4 Have there been clinical trials using a similar strategy for the disorder in question, or for other disorders, using the proposed system of gene transfer?
- 3.2.5 If the gene transfer or cell transfer approaches for the disorder in question have been used in previous trials, provide full details of the results, including biochemical, physiological, pathological or clinical endpoints.

#### **4. Monitoring treatment**

A detailed description of clinical and laboratory assessment during and following therapy should be included. The information to be supplied should include:

- 4.1 Procedures for monitoring presence and/or expression of administered nucleic acids.
- 4.2 If the therapy is targeted to a specific cell population, how will the specificity of targeting be determined?
- 4.3 Details of biochemical, physiological, pathological or clinical endpoints of the study, and their relevance to the disease process. How will these endpoints be measured?
- 4.4 Indicate the frequency of monitoring, and what safeguards and procedures will be set in place to ensure that monitoring continues and records are maintained. Indicate where will records relating to the study be kept, for how long and in what form?
- 4.5 Indicate how biopsy material, blood samples and cell samples, from both donor and recipients, if appropriate, will be stored and the proposed duration of such storage.
- 4.6 In the event of a subject's death, what special arrangements have been made for autopsy and what special studies will be requested? How will this information be used?
- 4.7 During the initial conduct of the study, six monthly progress reports will be required by Medsafe. This should be noted in the protocol.



- 4.8 Immediate written notification to GTAC will be required if adverse reactions occur during treatment and these are considered to be the result of the treatment rather than the disease process itself. How this will be undertaken should be noted in the protocol.

## **5. Risk assessment**

Risk assessment forms a major component of the recommendation provided by GTAC. Provide a comprehensive assessment of risk relevant to the therapeutic strategy, informed by the investigator should be considered from the perspective of both patient, health professionals and the community.

- 5.1 Provide a detailed and comprehensive appraisal of aspects of safety relating to the system to be adopted.
- 5.2 Where defective viral vectors are to be used, provide details of assays for helper viruses.
- 5.3 Where the same delivery system has been employed in other gene therapy studies in human subjects, provide details, including copies of relevant papers. Include details of precautions taken and the criteria used to assess safety.
- 5.4 Where the gene delivery system has not previously been used it is essential to provide a full account of the theoretical arguments indicating that the procedure is safe to both the patient as well as health professionals and the community. What possible risks are posed to the subject by the gene therapy strategy and what possible side effects might be anticipated?
- 5.5 Is there any likelihood of the therapeutic (or non-therapeutic) gene being incorporated into the germline?
- 5.6 Specify the Good Manufacturing Practices of the laboratory in which products are prepared.

## **6. Additional documents**

To be included with any proposal for review by GTAC.

- 6.1 Curriculum vitae of the chief investigators highlighting the relevant training and experience of those who will be responsible for preparation of therapeutic products, preclinical studies, administration of gene products and assessment of outcomes.
- 6.2 Reprints of publications directly relating to the proposal.